

THE LOUISVILLE BALLET/KINNEY DANCEWEAR BROWN-FORMAN NUTCRACKER

CHILDREN'S AUDITION

2008 Application Form

Thank you for your interest in THE BROWN-FORMAN NUTCRACKER. The following information packet will give you an idea as to what is involved in your participation in this favorite holiday tradition and will define our expectations about your involvement. It will also list those things that you will need during the rehearsal process and performance run. Please keep this information in a convenient place and refer to it to answer your questions.

Auditions will be **Sunday September 21, 2008** at the Louisville Ballet's studios, 315 East Main Street.

<u>Audition # 1</u>	GIRLS up to and including 4' 6" in height	BOYS up to and including 5' 2"
	Registration 8:45 am	Audition 9:30 am - 1:30 pm
	Lunch Break 11:30-12:00	
	Please send a simple brown bag lunch and drink with your child.	
	Boys in this audition will finish by 10:30 am but may be asked to return at 2:30 pm	
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<u>Audition # 2</u>	GIRLS 4' 6 1/2" up to and including 5' 2" in height	BOYS 5' 2 1/2" up to 5' 8" in height
	Registration 1:45 pm	Audition 2:30 pm - 4:30 pm

Your child must be there promptly at 8:45 am or 1:45 pm (please check height requirements and measure carefully). Some children from the first audition may be asked to return for the second audition (no second fee will be charged). Attire: Girls – leotard, tights or socks, ballet or jazz shoes. Boys: - T-shirt, jazz pants, biker shorts or tights, ballet or jazz shoes. **Please remain on call as your child may finish early and** will not be allowed to leave until you pick them up. In order to be eligible to audition, each child must meet the following requirements:

1. He/she must be at least seven years old at the time of the audition;
2. He/she must have had at least one year of dance training;
3. A completed application form signed by both parent and child and a \$10.00 audition fee (cash or check made payable to the Louisville Ballet) must be mailed to:
Louisville Ballet, 315 East Main Street, Louisville, KY 40202
Attn: Executive Assistant (583-3150 x 232) **no later than Wednesday, September 17, 2008.**

Please note a phone number where you can be reached during the audition for emergency purposes. We regret that, due to space constraints, **NO PARENT OR GUARDIAN** will be allowed to wait in the building during the audition period. **Please return to the studio 30 minutes before your child is due to finish** - your child will be at the front door when he/she has finished auditioning.

Phone number during the audition: _____

Child's Name: _____

Address: _____
Street City/State Zip

Home Phone: _____ Child's Age _____ D.O.B. _____

School: _____ Dance School _____

Mother's Name: _____ Father's Name: _____

Mother's Home Phone: _____ Father's Home Phone: _____

Mother's Work Phone: _____ Father's Work Phone: _____

Mother's Cell Phone: _____ Father's Cell Phone: _____

E-mail address: _____

TERMS OF PARTICIPATION AND RELEASE

Name _____ (referred to as "dancer").

The undersigned parent (or guardian) of Dancer hereby acknowledges reading and clearly understanding the rules and regulations involved with Dancer's participation in the Louisville Ballet's production of THE NUTCRACKER and agreeing to follow these rules and regulations.

For and in consideration of participation in the event aforementioned above, the parent (or guardian) of Dancer hereby fully, finally and forever releases and discharges and agrees to indemnify and hold harmless the Kentucky Dance Council d/b/a Louisville Ballet Company (the "Louisville Ballet"), and its related entities of whatever kind or nature, successors, assigns, officers, directors, attorneys, agents and employees, from all liability regardless of the cause, claims, demands, actions, causes of action, damages, lawsuits and expenses of any and every kind or nature which Dancer and Parent or Guardian (individually and collectively), their attorneys, heirs, executors, administrators, and assigns may have or may in the future have against the Louisville Ballet, including, but not limited to, suits, contracts, controversies, agreements, promises, trespasses, damages, judgments, executions or any actions sounding in tort or contract or pursuant to any statute or regulations, whether direct or indirect, whether presently discoverable or undiscoverable, whether caused by the negligence of Louisville Ballet or any other person or entity in connection with any activity in which Dancer, Parent or Guardian (individually or collectively) participates during the period in which these events take place, including any period traveling to and from the events described.

The undersigned parent (or guardian) hereby appoints Kentucky Dance Council to authorize unexpected medical care, and/or hospitalization for Dancer.

Dancer

Parent (or Guardian)

Date

Street

City

State

Zip

PLEASE NOTE: THE LAST PERFORMANCE IS ON DEC 21st AT 1:30 pm.

PLEASE RETURN THIS RELEASE WITH YOUR APPLICATION FORM

NO LATER THAN WEDNESDAY, SEPTEMBER 17, 2008

NOTE: ONLY SERIOUS APPLICANTS SHOULD APPLY. YOUR CHILD SHOULD BE PREPARED TO GIVE HIS/HER FULL EFFORT TO PARTICIPATION IN THE NUTCRACKER. NO CHILD SHOULD BEGIN REHEARSALS ONLY TO DROP OUT WHEN CAST IN SOMETHING ELSE. PLEASE, SERIOUS APPLICANTS ONLY

Audition Policy

This information packet will give you an idea as to what is involved in your participation in this favorite holiday tradition and will define our expectations about your involvement. It will also list those things that you will need during the rehearsal process and performance run.

We urge you to keep ALL of the following information in a convenient place and to refer to it to answer your questions.

You will receive the Audition results by mail within 5 days

Auditions will be **Sunday September 21, 2008** at the Louisville Ballet's studios, 315 East Main Street.

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<u>Audition # 2</u>	GIRLS 4' 6 1/2" up to and including 5' 2" in height Registration 1:45 pm Audition 2:30 pm - 4:30 pm	BOYS 5' 2 1/2" up to 5' 8" in height Registration 1:45 pm Audition 2:30 pm - 4:30 pm

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Note: Since there is no room to store extra belongings, your child should bring only what is absolutely necessary for the audition.

PLEASE NOTE: THE LAST PERFORMANCE IS ON DEC 21 at 1:30 pm

NOTE: ONLY SERIOUS APPLICANTS SHOULD APPLY. YOUR CHILD SHOULD BE PREPARED TO GIVE HIS/HER FULL EFFORT TO PARTICIPATION IN THE NUTCRACKER. NO CHILD SHOULD BEGIN REHEARSALS ONLY TO DROP OUT WHEN CAST IN SOMETHING ELSE. PLEASE, SERIOUS APPLICANTS ONLY.

PRODUCTION REHEARSALS & PERFORMANCES

STUDIO REHEARSAL POLICY

❖ **Please Note:** All rehearsals will take place at the Louisville Ballet Center - 315 East Main Street, 40202

I. RULES

Rehearsal scheduling is at the discretion of the Louisville Ballet's Artistic Staff. **Attendance is mandatory. NO unexcused absences will be permitted. If your child is not ill and is absent, he/she will be replaced. If your child is ill, please advise Helen Starr (583-3150 ex 237) AS SOON AS POSSIBLE before rehearsal time.**

You must arrive ten (10) minutes prior to the rehearsal time with the child ready to dance at the scheduled time. Please get into the habit of checking the Nutcracker Kids bulletin board in Louisville Ballet Center FRONT WINDOW, for any changes in rehearsals or other important information.

We do not have the space necessary to accommodate family members of each child participating in the production, so in fairness to all we ask that you drop your children off at the Louisville Ballet Center. Each child must be picked up at the scheduled end of rehearsal time. If the child's ride is late, the Artistic Staff will wait at the studio with the child, however, after two incidences, we will need to replace the child.

Behavior requirements - self-discipline is required. If your child is consistently reprimanded, he/she will not perform.

Each child must:

- pay attention;
- refrain from loud talking;
- keep hands to themselves;
- not climb on bars;
- not run in studio;
- assume they are a guest in the Louisville Ballet's studios and respect the privileges of quiet and privacy of the professional company.

No food or drink is allowed out of the vending area of the building.

II. SCHEDULE - SUBJECT TO CHANGE

Rehearsal scheduling is at the discretion of the Louisville Ballet's Artistic Staff. If your child is cast, he/she will be given a complete rehearsal schedule. **PLEASE KEEP THIS IN A SAFE & VISIBLE PLACE.** ALTHOUGH EVERY EFFORT WILL BE MADE TO ADHERE TO THIS SCHEDULE, WE ASK THAT YOU CHECK THE BULLETIN BOARD IN THE FRONT WINDOW EVERY VISIT IN CASE OF CHANGES AND TO CHECK THE TIMES OF COSTUME FITTINGS ETC.

Nutcracker children may be required to rehearse on any or all of the following days. The times given are NOT specific; this schedule is ONLY to give you a general idea of the time commitment involved in your participation. Please remember to check the rehearsal bulletin board prior to each rehearsal for new postings or any changes.

A Parent's Meeting (mandatory for all parents) will be scheduled to answer any questions you may have regarding your child's participation. If your child is cast, the time and date for this meeting will be on his/her Role description paper, mailed to you after the Audition.

Below are the times when your child MAY BE required to rehearse.

Fridays	6:00-7:30	October 3, 10, 17, 24.
Fridays	5:00-6:30	October 31, November 7, 14.
Saturdays	12:30-1:30	October 4, 11, 18, 25.
Saturday	9:00-1:00	October 11, November 1
Saturdays	10:30-5:30	November 8, 15, 22.

**THERE ARE NO REHEARSALS SUN NOV 23 – SUN NOV 30 - THANKSGIVING WEEK - BUT
DO NOT TAKE YOUR CHILD OUT OF TOWN BEFORE SUN NOV 23**

Monday	4:30-7:00	December 1.
Tuesday	4:30-7:00	December 2.

KENTUCKY CENTER

THURSDAY DECEMBER 4 6:00-10:00 pm – Dress Rehearsal

FRIDAY DECEMBER 5 1:00-5:00 pm – Dress Rehearsal

Performances (Subject to Change)

Friday	December 5	(Final Dress Rehearsal)	7:00 pm (Brown-Forman)
Saturday	December 6	Public Performances 1:30 pm	7:30 pm
Sunday	December 7	Public Performance 1:30 pm	
Tuesday,	December 9	Student Matinee 11:00 am	
Wednesday,	December 10	Student Matinee 11:00 am	
Thursday,	December 11	Student Matinee 11:00 am	
Friday,	December 12	Student Matinee 11:00 am	
Saturday,	December 13	Public Performances 1:30 pm	7:30 pm
Sunday,	December 14	Public Performance 1:30 pm	
Wednesday	December 17	Public Performance	7:30 pm
Thursday	December 18	Corporate Performance pending.	7:30 pm
Friday,	December 19	Public Performance	7:30 pm
Saturday,	December 20	Public Performances 1:30 pm	7:30 pm
Sunday,	December 21	Public Performance 1:30 pm	

GENERAL INFORMATION

(All clothing & shoes listed below are available from Kinney Dancewear, 1864 S. Hurstbourne Pkwy., 866-805-2623, www.kinneydancewear.com)

I. SHOES AND TIGHTS

The following are shoe, tights and leotard requirements for THE NUTCRACKER. White and pink shoes in good condition may be sprayed the required color by the Costume Shop. Please mark each shoe with the child's name and role he/she is playing and leave them in the box located by the piano in the studio. A notice will be posted on the Nutcracker Kids Bulletin Board in Louisville Ballet Center FRONT WINDOW as to when the box will be in the studio. Where there are no tights listed, these will be provided with the costume.

PROLOGUE

Party Scene -

Party Girls – Shoe colors to be announced after costume fittings - Pink Elastic - Pink Tights – flesh Camisole
Party Boys - Black Leather Shoes - White Elastic

Transformation & Battle Scene -

Baby Mice - Black Leather Shoes- Black Elastic - Black Tights - Dark Leotard - Black Knee Pads (small)
Mice & Rats - Black Leather Shoes- Black Elastic - Black Tights - Dark Leotard
Soldiers - Black Leather Shoes- Black Elastic - Flesh Camisole - White Tights.

ACT I

Snow Scene -

Snow Pages - White Leather Shoes- White Elastic

ACT II

Land of the Sugar Plum Fairy -

Cooks - White Leather Shoes - White Elastic - White Tights & White Camisole or Undershirt
Sugar Plum Pages - White Leather Shoes- White Elastic
Polichinelles - Pink or White Leather Shoes - White Elastic - White Tights - Flesh, Peach or Pink Camisole
Flower Fairies - Flesh Camisole - Shoes will be fitted at their 1st rehearsal - White Elastic

II. MAKE-UP AND ACCESSORIES

Please provide the following cosmetics: (Inexpensive brands are very acceptable if your child's skin tolerates it - Cover Girl & Maybelline have been used successfully.)

1. Powdered blush - (Strong, bright colors work best)
Party Children, Flower Fairies, Pages & Cooks - Dark Rose
Polichinelles - Dark Rose or Burgundy
Soldiers - Burgundy or Red
2. Lipstick -
Party Children, Flower Fairies, Pages & Cooks - Dark Rose
Polichinelles - Red or Burgundy
3. Eye Make-Up - Cover Girl Perfect Point Plus Eye Pencil (color as designated)
Party Children, Flower Fairies, Pages & Cooks - Brown
Soldiers & Polichinelles - Black

DANCE BAG ESSENTIALS

Hairbrush & comb

Hair items (elastics, pins, barrettes)

Warm Slippers

All appropriate shoes, tights or socks

Front opening warm-up suit or robe

Books and quiet games

Please leave all jewelry and valuables at home. We are not responsible for lost or stolen items.

III. THEATRE HOUSE RULES

1. Due to the security arrangements at the KCA, parents will not be allowed backstage unless working as a chaperon. Chaperons will be designated before going into the theatre.
2. No child may watch from the wings except during the scene in which he/she is involved.
3. No child is allowed in the Front of House except for alternating casts who are not performing in the rehearsals. These children must be chaperoned.
4. Please keep lunches and snacks as nutritious as possible (low in refined sugar.) No candy or gum is allowed in the theatre at any time.
5. No running or combative behavior is allowed. Children are restricted to the dressing rooms and lounge area unless permission is given otherwise. During performances, no child shall leave the dressing/lounge area; failure to follow these directions will result in being barred from performing.
6. Books and quiet card and board games are encouraged. Video games are discouraged and balls are prohibited.
7. Please provide quarters and the correct phone number where you may be contacted on each rehearsal day in the event that rehearsals finish earlier than scheduled. This is necessary as the schedule allows for maximum time for technical problems.
8. All children must wait in the children's dressing room to be picked up after rehearsals and performances. A 3x5 card with your child's name on it must be presented to the children's chaperone in order to pick up your child from the dressing room.
9. Children involved in two performances on one day MUST leave the theatre after the matinee to eat and rest before returning for the evening.
10. Children who are in the Prologue and Act I only, should be picked up approximately 1 hour after curtain, Cooks 1hr 15 mins. & other Act 2 children 2 hours, unless the family is attending the performance.
11. No child may leave the theatre wearing make-up (Baby wipes work well to remove make-up). All children must be wearing street clothes when leaving the theatre

12. Any child on medication must give written instructions concerning this to a chaperon.
13. Since picture taking is not allowed in the theatre, photographs will be taken by the Company. You will receive order forms later and the date for the Photo Shoot will be on your child's printed rehearsal schedule.
14. All children must arrive "underdressed" at the theatre in tights and leotard (camisole), as private changing areas are limited.

For emergency questions and in the event of serious illness, please call The Nutcracker Children's Coordinators (Names and Numbers to be provided at Mandatory Parents Meeting) at least two (2) hours prior to performance time.

CHAPERONS - will be provided by the Louisville Ballet.

IV. PARKING AND THEATRE ACCESS

No parking per se is provided by the Center or the Louisville Ballet for performers and staff. The KCA and Riverfront parking garages, both on 6th Street between Main and River Road, are recommended. The Louisville Ballet personnel should enter the theatre through the backstage door on 6th Street. This door opens onto Level 1 of the building.

V. THEATRE

Signing In – Please sign in with the Children's Coordinator upon arrival at the stage door.

Dressing Rooms - The dressing rooms and performers' lounge are on Level 1. Any valuables (purses, wallets, jewelry) can be placed for safe-keeping in the security office. Neither the Center nor the Ballet is responsible for any personal belongings not checked at this office.

Arrival Times - Professional and Youth Ensemble members must sign in not less than 35 minutes before curtain time. All children must arrive one hour before scheduled rehearsals and one hour prior to curtain time for performance. If a dancer is going to miss or be late for a rehearsal or performance, he or she should call the KCA Security Office (562-0128) and leave a message for the Ballet Master. **Children should contact the Children's Coordinator at least two hours before curtain or KCA security with a message for the Coordinator.**

"On Call" Policy - When your child is not scheduled to perform, please remain at the phone number we have for you until 1/2 hour before curtain time. It may be necessary to make substitutions in an emergency.

Stage Calls - Calls of half hour, 15, 10 and 5 minutes, on-stage, and places will be made by a stage manager. No dancer is allowed on stage until the on-stage call. Dancers must clear the stage immediately upon being requested to do so. Please do not stand in the wings during performance unless waiting for an entrance.

Costumes - Absolutely no eating, smoking or drinking (except water) is allowed while in costume. No personal jewelry is to be worn on stage. Dancers are responsible for keeping up with their own costumes while in the theatre; any missing parts of the costume must be reported to a member of the wardrobe staff not less than 30 minutes before curtain time. No part of any costume is to be left onstage at any time. All costumes must be correctly hung in the dressing rooms when not in use. Necessary repairs or alterations must be posted on the dressing room doors after every performance to notify the wardrobe staff of any problems.

Other - All props and scenic items used by a dancer must be picked up and returned to a location designated by a member of the production staff.

All rehearsals are closed. No family members, relatives or friends are allowed in the auditorium or backstage during rehearsals or prior to or after performances.

No one will be allowed into the auditorium in costume during rehearsals without prior approval of Artistic Director Bruce Simpson or Associate Director Helen Starr. Stage management, Mike Ford and Abby Wright will be in control of the running of the production. If you are confused or have a problem, please see them.

WEATHER POLICY for SCHOOL MATINEES

If there is a likelihood of schools closing for any day on which a School Matinee is scheduled, please call the following number to find out whether or not the Louisville Ballet is canceling the matinee. 502-583-3150 ext 230