



**Return form to:** *Louisville Ballet School*  
 Attn: School Administrator  
 315 E. Main St.  
 Louisville, KY 40202-1215  
**Phone:** 502-583-3150 x 245  
**Email:** school@louisvilleballet.org

## 2007-2008 registration form

Registration forms must be accompanied by a 50% tuition deposit and annual registration fee. (Due on or before the first payment deadline.) Class size is limited. The Louisville Ballet School reserves the right to close classes when filled or to cancel classes due to lack of enrollment. Please submit a complete registration form for each student.

Student's Name \_\_\_\_\_  
 Male or  Female

Date of Birth \_\_\_\_\_ Age \_\_\_\_\_

Class #1 \_\_\_\_\_ section letter \_\_\_\_\_ day/time \_\_\_\_\_

Class #2 \_\_\_\_\_ section letter \_\_\_\_\_ day/time \_\_\_\_\_

## Contact Information

Parent/Guardian 1 \_\_\_\_\_

Parent/Guardian 2 \_\_\_\_\_

Address \_\_\_\_\_

Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Home Phone \_\_\_\_\_ Work Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

Home Phone \_\_\_\_\_ Work Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

email \_\_\_\_\_

email \_\_\_\_\_

Emergency Contact Name \_\_\_\_\_

Relation to Student \_\_\_\_\_

Emergency Contact Phone \_\_\_\_\_

## Tuition

Class #1 ..... \$ \_\_\_\_\_  
 Class #2 (less 50% discount)..... \$ \_\_\_\_\_  
 Registration Fee (\$15 Individual/\$25 Family)..... \$ \_\_\_\_\_  
 Installment Fee (\$5 per installment) ..... \$ \_\_\_\_\_  
 Scholarship Fund Donation..... \$ \_\_\_\_\_  
 Grand Total ..... \$ \_\_\_\_\_

Amount Paid ..... \$ \_\_\_\_\_

Balance Due at mid-term ..... \$ \_\_\_\_\_

### Installment Agreement

I wish to pay in two (2) installments per session. I understand that a \$5 processing fee will be assessed for each installment. Students with delinquent accounts are generally not permitted to participate in class until the account is brought current.

Signature \_\_\_\_\_ Date Signed \_\_\_\_\_

## Payment

Cash  
 Check No. \_\_\_\_\_  
 MasterCard  Visa  American Express  Discover

Card Number \_\_\_\_\_

Expiration Date \_\_\_\_\_ 3 Digit Security Code \_\_\_\_\_

Signature for charge \_\_\_\_\_ Date Signed \_\_\_\_\_

### Late Payment Charges

Tuition is to be paid in full by close of business on the due dates listed. Delinquent accounts will be charged a \$25 late fee per session. An additional \$5 late fee will be charged for each week that accounts remain delinquent. Contact the School Administrator to arrange payment of overdue accounts.

Checks returned for insufficient funds will incur a \$25 fee for each occurrence.

### Installment Payment Schedule

**Fall:** August 20 and October 15, 2007  
**Spring:** January 7 and March 3, 2008

### Session Dates

**August 20 – December 15, 2007** Fall Session  
**January 7 – May 17, 2008** Spring Session

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## Policies and Procedures

### Class Attire:

Appropriate class attire is required. Please carefully review the following uniform requirements listed for your class level. Any students dressed inappropriately for class will not be allowed to participate, but will remain in the studio and observe. The instructor must check all shoes before elastics or ribbons are sewn.

**Primary Division** girls wear a pink leotard, pink crepe skirt, plain white socks and pink full-sole ballet slippers. No tights, please. Boys wear a tight fitting white tank with black shorts, plain white socks and black or white full-sole ballet shoes.

**Elementary I** level girls wear a light-blue leotard, plain white socks and pink full-sole ballet slippers. No tights or skirts, please. Boys wear a tight-fitting white tee shirt or leotard, black or gray tights with dance belt, plain white socks and black or white full-sole ballet shoes.

**Elementary II-IV** level girls wear a light-blue leotard, pink tights and pink full-sole ballet slippers. No skirts, please. Boys wear a tight-fitting white tee shirt or leotard, black or gray tights with dance belt, plain white socks and black or white full-sole ballet shoes.

**Intermediate I** young ladies wear a maroon leotard with pink tights and pink full-sole ballet slippers (pointe shoes for pointe class). No skirts, please. Young men wear a gray or black unitard, or tights and white tee shirt, dance belt, plain white socks and black or white full-sole ballet shoes.

**Intermediate II-III** young ladies wear a maroon leotard with pink tights and pink split-sole ballet slippers (pointe shoes for pointe class). No skirts, please. Young men wear a gray or black unitard, or tights and white tee shirt, dance belt, plain white socks and black or white split-sole ballet shoes.

**Pre-professional** ladies wear a lavender leotard with pink tights, pink split-sole ballet and pointe shoes. No skirts, please. Gentlemen wear a gray or black unitard, or tights and white tee shirt, dance belt, plain white socks and black or white split-sole ballet shoes.

Hair must be kept off the face and neck. Long hair must be prepared in a neat bun prior to class time. No watches or jewelry may be worn except for small earrings.

All leotards, tights, skirts and dance shoes should be clean, neat, and labeled with the student's full name in permanent, waterproof ink.

### Purchasing Dancewear:

Kinney Dancewear is the official dancewear supplier for the Louisville Ballet, however there are several other stores in the Louisville area where you may choose to purchase your dancewear. Required styles are reasonably priced and can be purchased at Kinney Dancewear.

### Scholarship Applicants:

Partial scholarships are available for the 2007-2008 school year and are awarded based on financial need and merit. Applicants must have studied in the School for one year and be enrolled for a minimum of two classes per week during the 2007-08 school year. Applications may be requested by calling (502) 583-3150 x 245 Monday through Friday 9:00 am-5:00 pm. Scholarship applications are due by 5:00 pm Friday, August 10, 2007.

### Scholarship Donations:

The Louisville Ballet School seeks funding for our Scholarship Program, which provides dance training to students with financial need. Please help build this Scholarship Fund with a generous contribution. Your gift will have a meaningful impact on a child's life. A space is provided for your tax-deductible contribution on the front of this registration form.

### Attendance Policy:

Attendance is imperative for consistent progress. Louisville Ballet School must be notified if an absence is anticipated. Please call (502) 583-3150 x 245 or 895-3700. Tardiness is unacceptable. To prevent physical injury to our young dancers when attempting to dance without proper warm up, students arriving to class more than 10 minutes late will remain in the studio and observe class.

## Policy Agreement

I have read, understand and agree to comply with all policies and procedures of the Louisville Ballet School. It is understood that the student is enrolled for the entire session; no deductions or refunds will be made for absence or withdrawal, voluntary or involuntary, unless for medical reasons.

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
Parent/Guardian/adult student Signature Date Signed

## Medical Release form

I am aware that ballet dancing and the gymnastic exercise associated with it place unusual stress on the body and carry with them the risk of physical injury. On behalf of my child and myself, I assume the risk and agree that the Kentucky Dance Council Inc., d/b/a Louisville Ballet School, and its Board of Directors, faculty, chaperones and agents shall not be liable in any way for any injuries sustained or loss of property during attendance at the Kentucky Dance Council Inc., the Louisville Ballet School activity or any of its related functions.

My child has permission to be treated for emergency care:

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
Parent/Guardian/adult student Signature Date Signed

\_\_\_\_\_  
Medical Insurance Policy Number

\_\_\_\_\_  
Family Physician Phone Number

\_\_\_\_\_  
Please list all relevant medical conditions

## Media release form

I give my permission for photographs or television footage which includes my child or myself to be used for promotional purposes on television, newspapers, magazines or any other media.

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
Parent/Guardian/adult student Signature Date Signed