

# HEALTH & SAFETY GUIDELINES

The Louisville Ballet School is committed to the best of our ability to providing a safe and healthy environment during these challenging circumstances. Individually, we each play a critical role in the health and safety of those around us as we move forward. Adherence to these health & safety guidelines will aid in reopening the School while continuing to help mitigate the spread of COVID-19 within our community. We must rely on each family to make the best decision for their household - keeping vulnerable seniors or those with significant underlying conditions top of mind. Please be considerate of others around you and let's work together to stay healthy.



## Health Screening

- *Safety First Policy* – We require staff, faculty, parents & students to stay home if they have a fever, are experiencing flu-like symptoms, or have been in close contact with someone who is ill
- Screening procedure for staff, faculty, parents & students before entering the facility includes temperature check (using a no-touch thermometer) and brief symptom screening \*\*
- Any person with a temperature of 100.4 degrees or greater will not be permitted to enter the facility
- Non-surgical masks & gloves provided to staff & faculty conducting screenings
- Training for staff/faculty on proper use, removal and disposal of masks and gloves
- Designated “safe isolation room” for any student showing symptoms while in our facility to be safely distanced from other students until picked up by parent
- Compliance with local health department protocol for suspected or confirmed cases and subsequent facility cleaning or required closures.



## Cleaning & Hygiene

- Face coverings or masks are to be worn by staff, faculty, parents & students at all times if feasible.
- Thorough and frequent hand-washing practices strongly encouraged  
\*Students must wash hands upon entering facility, after restroom use and before & after eating\*
- Hand sanitizer stations at facility entrance and outside each studio
- Students must come with hair in a class-ready bun.  
\*Staff will be unable to assist with bun-making\*
- Intensified cleaning and disinfection efforts and use of Opening, Mid-day and End-of-day cleaning checklists
- Trash disposed of daily
- Classroom props & equipment disinfected or laundered if appropriate between use
- Secure adequate supply of cleaning products to support increased frequency of cleaning and disinfection practices
- Staff & faculty to routinely disinfect all high touch surfaces (including marley floors as appropriate) throughout the day

\*\* This will not exclusively identify or prevent the spread of the virus from asymptomatic individuals.



## Social Distancing

- Adjusted class capacity per studio
- Staggered class start times
- Max of 2 students in restroom at a time
  - \*Restroom visits will be scheduled and staggered as feasible\*
- One-way hallway traffic patterns to limit interactions
- The Café will be closed to discourage gathering
- Dressing rooms will be closed
  - \*Students are to arrive under-dressed in their class uniforms with easy to remove outer layers\*
- Use of lockers will be prohibited
- Designated 6-ft space in common area for each student to prepare for class & leave personal items.
  - \*Commons areas will be monitored by staff & faculty\*
- Ballet barres and studio floors marked for 6 ft. distancing
- Social distancing enforced for summer programs that include lunch or snack times. \*Students must bring own food/snacks and should not share food\*
- Social distancing enforced for summer programs that include craft times. \*Students will receive personal crafting supplies\*
- *Contactless payment* is prioritized to enforce social distancing
  - \*At this time, we discourage the use of cash & checks\*



## Facility Readiness

- New Check-in & Check-out protocol for staff, faculty & students
  - \*At this time, parents/guardians will not be permitted to remain in the facility\*
- Increased staffing levels to ensure safety of unaccompanied students, facilitate check-in/out process, monitor common areas & restrooms, and provide class assistance as needed
- Floor markers and signage posted to reinforce distancing protocols and hygiene measures
- Lending Closet will be closed
- No access to the water fountain \*Students must bring their own water bottles\*
- Select sinks, bathroom stalls and urinals will be “closed” to enforce social distancing
- Furniture in common areas will be re-arranged or removed to enforce social distancing
- When possible, facility entrance door and studio doors will be opened to improve air flow and reduce contact
- Studio 1 windows will be opened for improved air flow (weather permitting)
- HVAC filters replaced/maintained and fans used to improve air flow
- Cleaning service increased to 3 times per week



## Feedback

We are committed to being flexible, listening, learning and adapting as things change. Your feedback and input will inform our decisions along the way.